



**Regular Board Meeting**

Members Present: David Caccamise, Sylvester Cleary, Amy Drozdziel, Bruce Ellis, Michael LoManto, Stacey Mierzwa, Carol Woodward

Administration: Renee Garrett, Daniel Grande, Lindsay Marcinelli, Meaghan Matuszak

District Clerk: June Prince

Other: Mike Bayba, Scott Hazelton, Michael Murphy, Amanda Dedie – Observer

**1. Call to Order**

President Carol Woodward opened the meeting in the high school library at 5:00 pm.

**2. Pledge to the Flag**

**3. Presentations**

Mr. Murphy and Mr. Grande gave an interactive presentation of the robot technology that is being used to livestream instruction from classrooms to a separate location.

Robot Technology  
Presentation

**4. Approval of Agenda**

Michael LoManto made the motion, seconded by Stacey Mierzwa to approve the agenda.

Agenda Approved

All voted yes.

**5. Public Comment (Please limit comments to five minutes per person)**

None

**6. Supervisory Reports**

Supervisory Reports

Lindsay Marcinelli described the 1<sup>st</sup> grade Turkey Tie Off activity that promoted shoe tying.

Daniel Grande praised Rachel Elersic Henry and Simone Klubek for their direction of our National Honor Society's activities.

Scott Hazelton gave a power point presentation of our Fall and Winter Athletic programs. He also highlighted several students and teams that were honored with top awards.

Written reports were received from the Buildings and Grounds, Cafeteria, Technology, and Transportation Departments.



## **7. Board Reports**

### **A. President**

Carol Woodward announced the next CCSBA meeting would be December 15, 2016 at 5:30 with Dana Lundberg speaking on "The 2016 Review of Laws, Rules, Regulations, and Decisions Important to your District."

The Superintendent Evaluation and District Treasurer Evaluation forms were given to the Board Members to be filled out and returned by February 2, 2017.

The distribution of Christmas cards will be on December 19<sup>th</sup>.

### **B. Committees**

Stacey Mierzwa reported that the Staff Recognition Committee is currently working on décor for the library hallway involving historic school pictures made available through the Forestville Alumni Association. The next meeting is on December 5<sup>th</sup>.

Michael LoManto reported that a new report will be reviewed at the next Audit Committee meeting on December 12, with Sharon Cervantes.

Amy Drozdziel reported that packets are being put together to give to managers and principals for policy review.

Dave Caccamise reported that costs were discussed at the cafeteria meeting and that they are entertaining some new ideas, such as birthday boxes, as new sources of revenue. The next meeting is on December 14.

Sylvester Cleary reported that a tentative agreement has been reached with the SEIU.

Sylvester Cleary reported that the November CCSBA meeting featured Dr. David O'Rourke, who spoke on a new way of looking at BOCES and the positive programs they provide. Sylvester Cleary will be attending the Commissioner's Roundtable in Albany on December 16<sup>th</sup> and also announced that he would be doing a presentation on behalf of the CCSBA at our next Board meeting. Sylvester also stated that the CCSBA is looking for two articles regarding positive things going on in our District.

Amy Drozdziel, Legislative Liaison stated that, prior to the Legislative Breakfast, we need to have 3 or 4 priorities established by our own School Board in addition to the 3 or 4 priorities established for the county. She also indicated a summary of Dr. Timb's presentation on the inequity of school funding is on the CCSBA website.

Sylvester Cleary praised Stacey Mierzwa for the behind the scenes work that she did on the musical.



**C. Superintendent**

Renee Garrett reported that owner/architect meetings are taking place. Mrs. Garrett informed the Board that the Bullet Aid project will be used for upgrades to the front steps, parking, and drop off at the middle/high school, and will be done in phases. In addition, she reported that phase 1 of the Capital Project is almost done and that phase 2 of the Capital Outlay Project for the replacement of cabinets and sinks at the elementary is gearing up.

**8. Discussion Items**

None

**9. Old Business**

None

**10. New Business Consent Agenda**

Sylvester Cleary made the motion, seconded by David Caccamise, upon recommendation of the Superintendent to approve agenda items 10A-D:

**A. Meeting Minutes**

- 1) Approve the Board of Education Regular Meeting Minutes of November 3, 2016.

Meeting Minutes Nov. 2016 Approved
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**B. Financial Items**

- 1) Accept the Treasurer's Report – July, August, and September 2016
- 2) Accept the Warrant Summary Report and Claims Auditor Report – November 2016
- 3) Approve Budget Transfers:

Treasurer's Reports July, Aug., Sept. 2016 Approved
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Warrant Summary & Claims Auditor Reports Nov 2016. Approved
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Budget Transfers Approved
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Transfer From		Transfer To		Amount	Reason
A9060-800-00-40	Medical/Dental/ Vision Insurance	A1430-490-00-36	Negotiations/Labor Relations	\$7,042.00	Cover BOCES labor relations costs
A9060-800-00-40	Medical/Dental/ Vision Insurance	A2280-490-00-36	Occupational Education	\$50,006.00	Cover cost of Occupational Education BOCES Services
A2250-150-00-00	Handicapped Salaries	A2020-150-00-00	Principals Salaries	\$40,642.00	Cover cost of principal salaries
A2250-470-00-40	Tuition	A2250-472-00-40	Tuition-Other	\$42,756.00	Cover cost of private placement tuition



**4) Approve Purchases:**

Advantage Sports and Fitness Inc.	Spirit CT800 Treadmill	\$2,539.00
Auctions Cash & Realty	Furniture	\$5,000.00

Purchases Approved

**5) Authorize transfer from General Fund to Capital Fund in the amount of \$100,000 effective December 2, 2016 for the Capital Outlay Project.**

General Fund to  
Capital Fund  
Transfer Authorized

**6) Accept the Tax Collector's report with the amount of \$250,407.85 plus \$5,008.16 in interest to be returned to the Treasurers of Chautauqua County and Cattaraugus County for payment.**

Tax Collector Report  
Accepted

**7) The Board of Education keep the limit of \$20,000 for the 2017 year for Senior Citizen Exemptions and Exemptions for the Disabled.**

Senior Citizen &  
Disable Exemptions  
Approved

**C. Personnel**

**1) Eliminate the .50 FTE school psychologist position that was created on December 3, 2015. The Board of Education has determined that no employee is affected since the position was never filled.**

School Psychologist  
Position .50 FTE  
Eliminated

**2) Accept the resignation of James Bunge as Junior Varsity Girls Basketball Coach effective November 7, 2016.**

JV Girls Basketball  
Coach 2016-17  
Resigned

**3) Approve Emily Schneider as a Basketball Coach for the 2016-17 year, pending successful completion of all requirements. A pro-rated salary will be determined by the FTA contract.**

JV Girls Basketball  
Coach 2016-17  
Approved

**4) Clarify the wording of the motion approved at the Board of Education meeting on November 3, 2016 regarding Emily Dillenburg as a volunteer bowling coach for the 2016-17 year to being an unpaid intern with the bowling program.**

Volunteer Bowling  
Coach Wording  
Clarified to Unpaid  
Intern

**5) Approve the following substitute:  
Lisa Will – cleaner, pending successful completion of all requirements**

Substitute Approved

**6) Concerning the wording of the motion on September 8, 2016 regarding Bruce Stewart as a substitute building maintenance mechanic and cleaner. Since all substitutes in that department are considered substitute cleaners, the substitute building maintenance mechanic wording will be removed. Mr. Stewart will still be listed as a substitute cleaner.**

Substitute Building  
Maintenance  
Mechanic Wording  
Removed

**7) Remove the following names from the substitute list:**

Brett Miller  
Susan Chiappone  
Ericka Daubek  
Nathan Slate  
Aaron Stone

Substitute Names  
Deleted



- 8) Approve the Superintendent's request, pursuant to section 9c of her contract, for 15 consecutive vacation days to be taken July 17 – August 4, 2016.

Superintendent  
Vacation Days  
Approved 2017-18

**D. Other**

- 1) Approve IEP Recommendations #8753, 1492, 6565, 6540, 6276, 4405, 6315, 1356.

IEP  
Recommendations

- 2) Adopt the 2017-18 Budget Calendar as submitted.

2017-18 Budget  
Calendar Adopted

- 3) Approve Forestville (Host School) combining 2016-17 Varsity Golf with Pine Valley for Section 6.

Approve Combining  
Varsity Golf 2016-17  
for Section 6 With  
Pine Valley

- 4) Approve Forestville combining with Silver Creek (Host School) 2017-18 Football for Section 6.

Approve Combining  
Football 2017-18 for  
Section 6 With Silver  
Creek

- 5) Accept the following donation:

Donation Accepted

Forestville MS/HS Teachers      HS Faculty Room Fridge      \$277.77

- 6) Approve the following SEQRA resolution:

Bullet Aid SEQRA  
Resolution Approved

Resolution Issuing Negative Declaration for  
Proposed Student Drop-off / Pick-up Area in front of High School

WHEREAS, the Forestville Central School District and its Board of Education propose to undertake a site work project to provide a student drop-off / pick-up area and related improvements in front of Forestville High School along Academy Street with funding provided through a State Senate Bullet Aid grant; and

WHEREAS, the proposed action includes excavating into the sloped front lawn, replacing the existing retaining wall with a new retaining wall with decorative railing set farther back from the existing edge of Academy Street, paving a portion of the excavated area to provide a drop-off / pick-up lane parallel to Academy Street, and other related improvements including a new sidewalk with curbing, new railings on the existing stairs leading to the school, re-striping the existing cross walk, and replacing existing drainage structures; and

WHEREAS, the proposed action has been classified as an "Unlisted" action under the State Environmental Quality Review Act ("SEQRA"), and the District/Board is the "Lead Agency" for purposes of undertaking the environmental review of the proposed action; and

WHEREAS, the District/Board has duly considered the proposed action, the Environmental Assessment Form, the criteria for determining whether the proposed action will have a significant adverse impact on the environment as set forth in 6 N.Y.C.R.R. § 617.7(c) of the SEQRA regulations, and such other information deemed appropriate; and



WHEREAS, the District/Board has identified the relevant areas of environmental concern, has taken a hard look at these areas, and has made a reasoned elaboration of the basis for its determination.

NOW, THEREFORE, BE IT RESOLVED by the Forestville Central School District Board of Education that:

1. The proposed action to construct a student drop-off / pick-up area and related improvements in front of Forestville High School along Academy Street will not result in any large and important impacts and, therefore, it is an action which will not have a significant adverse impact on the environment.

2. The attached Negative Declaration, incorporated herein by reference, is issued and adopted for the reasons stated in the attached Negative Declaration.

3. The Superintendent of the District is authorized to sign and file or have filed on behalf of the District/Board all documents necessary to comply with SEQRA.

4. This resolution is effective immediately.

PASSED AND ADOPTED this 1st day of December, 2016 by the Forestville Central School District Board of Education.

- 7) Approve the Superintendent entering into an agreement with Young and Wright Architectural for the Bullet Aide Project in the amount of \$7,600.00 plus normal reimbursable expenses.

Young & Wright Bullet Aid Agreement Approved
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All voted yes.

## **11. Additional Personnel Items**

David Caccamise made the motion, seconded by Stacey Mierzwa, upon recommendation of the Superintendent, to accept the retirement resignation of James LoManto, Bus Driver, effective February 21, 2017 as a bus driver. He has been employed for approximately 15 years.

J. LoManto Retirement Resignation Effective 2/21/2017
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Yes: David Caccamise, Sylvester Cleary, Amy Drozdziel, Bruce Ellis, Stacey Mierzwa, Carol Woodward

Abstained: Michael LoManto

It was carried.

Amy Drozdziel made the motion, seconded by Sylvester Cleary, upon recommendation of the Superintendent, to approve the following change in transportation hours for Bonnie Gajewski to 6.75 hours effective November 15, 2016.

Transportation Hours Approved
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Yes: Amy Drozdziel, Sylvester Cleary, Amy Drozdziel, Bruce Ellis, Stacey Mierzwa, Carol Woodward

Abstained: Michael LoManto

It was carried.

## **12. Proposed Executive Session**

Sylvester Cleary made the motion, seconded by Amy Drozdziel, to enter into Executive Session to discuss collective negotiations pursuant to Article 15 of the Civil Service Law; the medical, financial, credit or employment history of particular persons or matter leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of particular persons, and proposed litigation at 6:00 pm.

All voted yes.

Lindsay Marcinelli, Daniel Grande, Meaghan Matuszak, and School Attorneys were present for parts of Executive Session. Michael LoManto left during Executive Session at 7:42 pm. Sylvester Cleary left during Executive Session at 8:08 pm.

Amy Drozdziel made the motion, seconded by Stacey Mierzwa, to return to regular session at 8:10 pm.

Yes: David Caccamise, Amy Drozdziel, Bruce Ellis, Stacey Mierzwa, Carol Woodward

Absent: Sylvester Cleary, Michael LoManto

## **13. Adjournment**

David Caccamise made the motion, seconded by Amy Drozdziel, to adjourn the meeting at 8:11 pm.

Yes: David Caccamise, Amy Drozdziel, Bruce Ellis, Stacey Mierzwa, Carol Woodward

Absent: Sylvester Cleary, Michael LoManto

## **14. Correspondence/Information**

CCSBA – December 8, 2016

June Prince  
District Clerk